



Position title:	European Girls Mathematical Olympiad (EGMO) Team Leader
Reports to:	Australian Mathematical Olympiad Committee (AMOC) Director of Training
Positions reporting to role:	Deputy EGMO team leader, tutors, mentors, EGMO observers
Position salary/commitment:	\$21,612 plus 9.5% superannuation
Position term:	1 year contract with possibility of extension
Travel required:	Travel and attendance is required at School of Excellence (23 November – 2 December 2017), Selection School (21 – 30 March 2018) and EGMO (9 – 15 April 2018)

Position purpose:

The primary role of the EGMO Team Leader is to assist in the selection and training and management of the Australian EGMO team. The role will be involved across a number of AMOC activities including residential schools, marking, and team selection.

Position responsibilities:

Under direction and supervision of the AMOC Director of Training,

1. Accompany, supervise, monitor and manage the EGMO team and staff, including attendance at the Selection Schools, Schools of Excellence and EGMO competition
2. As a live-in staff member, contribute to and support the annual AMOC School of Excellence and the AMOC Selection School academic programs through lecturing and marking of exams
3. Coordinate one of the School of Excellence/Selection School Streams through preparation of materials, examinations and solutions and preparation problems
4. Assist in the identification and selection of students for the AMOC Selection School and School of Excellence
5. Assist the Selection Committee and Director of Training in the determination of the EGMO team
6. Assist the Director of Training in the identification of mathematicians and teachers who will be involved with the School of Excellence, the Selection School and other AMOC activities
7. Assist in the marking of AMO, APMO and AMOC Senior Contest papers including recommending cut-off scores for AMO prizes and selecting individuals to sit the APMO
8. Develop and implement a viable mentoring program for EGMO team members.
9. Assist the State Directors in promotion of girls' participation in mathematical activities and promotion of the EGMO pathway

10. Write a report regarding EGMO participation including written EGMO solutions and student work where appropriate.

11. Participate as a member of the Senior Problems Committee.

Key Selection Criteria:

- Demonstrated passion and enthusiasm for increasing mathematical opportunities for girls
- Experience in mathematics training and/or teaching, preferably at the secondary or tertiary levels or through teaching or participation at AMOC training schools
- Strong communication skills, including written and verbal communication
- Excellent organisational and management skills
- Current Working with Vulnerable People Check or ability to attain
- Experience working with and teaching secondary school aged children, particularly an awareness of duty of care issues

Preferred criteria:

- A tertiary qualification in mathematics
- Experience of the IMO or AMOC's activities

Required competencies:

- Content knowledge
- Teaching and training skills
- Organisational skills
- Leadership
- Initiative