

## Key dates

Maths Enrichment is run over 12–16 weeks between April and October.

**Entries close:**

**Friday 25 August 2023**

**Submission of student work to be marked by AMT closes:**

**Friday 20 October 2023**

**Late submission of Challenge Results Spreadsheet closes:**

**Friday 17 November 2023**

- \* Results Spreadsheet received after the submission deadline will be processed after the late submission deadline.
- \* Results Spreadsheet received after the late submission deadline will be processed at the end of the school year.
- \* Results and adjustments received after 1 December 2023 will not be processed.

## Preparing for Maths Enrichment

Marks are recorded and submitted via the Enrichment Results Spreadsheet which can be accessed from the AMT administration portal. It is important to use the spreadsheet provided as it has been created in a format to be read by our competition system. Marks provided in other formats cannot be processed.

To help with marking deadlines, we suggest you download and prepare your Enrichment Results Spreadsheet at the beginning of the program, so that marks can be recorded progressively.

For each student, you will need to record the following information:

- Family name
- First name
- Year level (Year 3 to Year 10)
- Demographic information (optional)
- Stage (Ramanujan, Newton, Dirichlet, Euler, Gauss, Noether, Pólya)
- Marks (value 0–4) in columns P1 to P16 depending on the number of questions in the stage.

A certificate will be awarded to all students whose names are recorded on the Results Spreadsheet.

## Explaining the program to students

Distribute the Student Notes and Student Problem booklets to the students. Go through the instructions and mark allocation (where applicable) and make sure your students understand them.

If you are doing Euler, photocopy and give the worksheets to your students with their Student Notes and Student Problems booklets. A PDF of the worksheet can also be downloaded from the administration portal.

Explain the marking deadlines to your students. Outline arrangements for monitoring progress and handing in solutions.

## Recording student marks

- Go to the Enrichment Results Spreadsheet you have downloaded from the administration portal.
- Check that the student details have been entered as described above.
- Enter the mark for each question under the appropriate column. Ensure there is a mark recorded in columns for P1 to P16 depending on the number of questions in the stage.
- No half marks are to be awarded. Enter whole integers only. If the student did not attempt the question, assign the mark as zero.
- Submit your marks by uploading the Enrichment Results Spreadsheet using the Spreadsheet Upload tab. Save after uploading.
- Make sure the status is verified and select Submit to submit your spreadsheet. Status will change from verified to submitted.
- Note that you must record the school identifier number / CMS ID for every student. If all compulsory fields are not completed there will be an error message.

For more information contact: [competitions@amt.edu.au](mailto:competitions@amt.edu.au)

Main phone number: 02 6201 5136

Administration portal: <https://competitions.amt.edu.au/admin/>